

CAREER PLANNING CHECKLIST

HOW TO ADVANCE IN YOUR JUNIOR CHAMBER CAREER

LEAD
MANAGE
TRAIN
SUCCEED
ACHIEVE

FAST START AWARD (within 90 days)

- Attend 2 meetings
- Attend an orientation or training
- Complete a member survey
- Attend a social event
- Attend a community development project



JUNIOR MEMBER AWARD – Level 2

- Participate in a competition (Write-Up, Interview, Speak-Up)
- Attend 3 events total (not including meetings)
- Attend 3 meetings total
- Attend a training on project management



EXPERIENCED MEMBER AWARD – Level 3

- Participate on a committee
- Visit another JCI Chapter (meeting, social, or community project)
- Attend a JCI training seminar (Presenter, Achieve, etc.)



SENIOR MEMBER AWARD – Level 4

- Attend a state or national event (training seminar, forum, orientation, convention or meeting)
- Attend a local community, business, or civic board meeting with another member
- Attend a third training seminar



MENTOR AWARD – Level 5

- Mentor another member to complete Fast Start or Leadership Level
- Chair a project, direct a program, or serve on the Board of Directors



JUNIOR LEADER AWARD – Level 6

- Attend a second JCI training seminar
- Chair at least 1 Project
- Recruit or mentor a second member
- Complete 1 choice from the **Leadership Achievement List***



ADVANCED LEADER AWARD – Level 7

- Complete 3 choices from the **Leadership Achievement List***



SENIOR LEADER AWARD – Level 8

- Complete 5 choices from the **Leadership Achievement List***
- Attend a third JCI training seminar

***LEADERSHIP ACHIEVEMENT LIST**

- Conduct and/or Organize a Chapter Training Program
- Run for Office (Chapter or State)
- Attend Future Officers Training Program
- Help a new committee chairperson complete the "Project Plan" process
- Chair / Lead a Community Service or Fundraising Project
- *Serve as a President, VP or Director on the Board
- Participate in a State Competition
- Participate in a National Competition
- Write a newsletter article for publication in chapter newsletter
- Propose and Chair a new chapter project
- Attend National or World Congress JCI Event
- Have competed in 2 categories (Speak Up, etc.) at State, National or International level